

AGENDA



Date: May 30, 2019

A meeting of the Dallas Police and Fire Pension System Nominations Committee will be held at **9:00 a.m. on Thursday, June 6, 2019, in the Second Floor Board Room at 4100 Harry Hines Boulevard, Dallas, Texas.** Items of the following agenda will be presented to the Committee:

DISCUSSION AND POSSIBLE ACTION REGARDING ITEMS FOR INDIVIDUAL CONSIDERATION

1. Approval of Minutes

Meeting of May 6, 2019

2. Review of Applicant Qualifications

Portions of the discussion under this topic may be closed to the public under the terms of Sections 551.071 and 551.074 of the Texas Government Code.

3. Establish Interview Format, Questions and Schedule

The Committee may, in its discretion, dispose of any item by any action in the following non-exclusive list: recommend, approval, disapproval, deferral, table, take no action, and receive and file. At the discretion of the Committee, items on this agenda may be considered at times other than in the order indicated in this agenda.
At any point during the consideration of the above items, the Committee may go into Closed Executive Session as per Texas Government Code, Section 551.071 for consultation with attorneys, Section 551.072 for real estate matters, Section 551.074 for personnel matters, and Section 551.078 for review of medical records.



DISCUSSION SHEET

ITEM #1

Topic: **Approval of Minutes**

Meeting of May 6, 2019

Recommendation: **Approve** the minutes of the May 6, 2019 Nominations Committee meeting.

Nominations Committee
Monday, May 6, 2019
9:00 a.m.
Second Floor Board Room
4100 Harry Hines Blvd., Suite 100
Dallas, TX

ROLL CALL

Committee Members

Present at 9:02 a.m. Lamonty Lott Sr., Jim McDade, Armando Garza, Michael Mata, Rick Salinas, Harold Holland (secondary), David Elliston, David E. Gibson, Larry Williams (secondary)

Absent: Vincent Weddington, Jose De La Rocha,

Presiding Officer Kelly Gottschalk

Others Josh Mond, Milissa Romero

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The meeting was called to order at 9:02 a.m.

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DISCUSSION AND POSSIBLE ACTION REGARDING ITEMS FOR INDIVIDUAL CONSIDERATION

1. Approval of Minutes

Meeting of October 10, 2017

Mr. McDade made a motion to approve the minutes. Mr. Salinas seconded the motion, which was unanimously approved by the Committee.

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**Nominations Committee Meeting
Monday, May 6, 2019**

2. Expiring Trustee Terms

The Presiding Officer informed the committee that the terms of the following Trustees expire on August 31, 2019:

Nick Merrick, Mayoral Appointee
Ray Nixon, Mayoral Appointee
Kneeland Youngblood, Mayoral Appointee
Blaine Dickens, Non-member Trustee
Gilbert Garcia, Non-member Trustee
Tina Hernandez Patterson, Non-member Trustee

No motion was made.

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3. Trustee Election Procedures

The DPF Board adopted the Trustee Election Procedures on February 14, 2019. Prior to the adoption of the Procedures, a draft was distributed to Nominations Committee members for comment.

The Committee reviewed the Trustee Election Procedures and had no suggested changes for the DPF Board.

No motion was made.

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**Nominations Committee Meeting
Monday, May 6, 2019**

4. Nominations Committee Process to Vet and Select Trustees for the Election

The Nominations Committee is charged with vetting and selecting candidates for the Non-member Trustee election.

The Committee discussed the process to complete such activities including how to seek candidate interest, interview and evaluate candidates. The Committee suggested posting the Call for Candidates notification on LinkedIn, an article and reaching out to certain candidates from the previous election to seek candidate interest. The Committee requested the attendance record of the current Non-member Trustees of the DFPF Board.

No motion was made.

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5. Trustee Election Schedule

The election process for the Non-member Trustees is governed by the Article 6243a-1 of the Texas Revised Statutes and the Trustee Election Procedures adopted by the Board. A draft election schedule was developed to allow the Nominations Committee time to vet, select and nominate a slate of candidates and carry out the election process, including a potential additional election if necessary, and have the Trustees elected prior to the September 2019 Board Meeting.

At the April 11, 2019 board meeting, the Board adopted the draft 2019 Non-member Election schedule, subject to adjustment by the Nominations Committee provided the first election is completed prior to the August 2019 Board meeting and a subsequent election, if necessary, is completed prior to the September 2019 Board meeting.

The Committee reviewed and discussed the election schedule.

No motion was made.

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**Nominations Committee Meeting
Monday, May 6, 2019**

6. Trustee Application Packet

The Presiding Officer reviewed with the Committee the Trustee Application Packet, which includes a Trustee Candidate Application form, Trustee Memorandum, Election Schedule, Trustee Questionnaire and Appendix and relevant Policies and Procedures, were developed to provide interested candidates with relevant information about serving as a DFPF trustee and a form to apply to be a candidate for the Non-member Trustee position.

The Committee discussed the Trustee Application Packet and requested background checks to be completed on the top 5 candidates and determined to keep the Potential Conflict of Interest Questionnaire as part of the application packet.

No motion was made.

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7. Set Future Meeting(s)

To ensure the Non-member Trustees are elected prior to the September 2019 Board meeting it will be necessary for the Nominations Committee to meet periodically to complete the tasks necessary to fulfill the Nominations Committee's role in the election process.

The Committee discussed and confirmed the following future Committee meeting dates and times:

- Thursday, June 6, 2019 at 9:00 a.m. to review applications.
- Tuesday, June 18, 2019 at 9:00 a.m. to conduct interviews.
- Wednesday, June 19, 2019 at 9:00 a.m. to conduct interviews.
- Friday, June 21, 2019 at 9:00 a.m. to select slate for the ballot.

No motion was made.

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Ms. Gottschalk stated that there was no further business to come before the Committee. On a motion by Mr. Gibson and a second by Mr. Garza, the meeting was adjourned at 9:54 a.m.

Kelly Gottschalk
Presiding Officer



DISCUSSION SHEET

ITEM #2

Topic: **Review of Applicant Qualifications**

Portions of the discussion under this topic may be closed to the public under the terms of Sections 551.071 and 551.074 of the Texas Government Code.

Discussion: The Nominations Committee will review information submitted by the applicants for the Non-member Trustee positions to determine if the applicant meets the requirements of Article 6243a-1 to serve as a Non-member Trustee.



DISCUSSION SHEET

ITEM #3

Topic: Establish Interview Format, Questions and Schedule

Discussion: June 18th and 19th are scheduled for the Nominations Committee to interview qualified Non-member Trustee applicants. The Committee will discuss the format of the interviews, interview questions and determine the schedule based on the number of qualified candidates. The interview questions from the 2017 process are provided for reference.